

Cooktown School of Art Society Inc

Elizabeth Guzselly Gallery 125 Charlotte Street PO Box 385 Cooktown QLD 4895 Ph/Fax: 40695322
www.cooktownart.com.au E-Mail: cooktownart@bigpond.com

MINUTES

General Meeting Thursday 6th August 2009

At Elizabeth Guzselly Gallery.
Meeting commenced 4:40pm

CHAIR:	President	Betty Clarke	
NOTETAKER:	Secretary	Faye Pini	
MEMBERS:	Nicole Jenkins	Jean Haack	Elsie Meyer
Two members present per phone	Gwen Pini	Alex Poberay	
Quorum of 7 members.			
APOLOGIES	Diana Burns	Wendy Snape	Janice Golden
	Heather Willcox	Margaret McCosh	

1. Minutes of previous meeting held on Thursday 18th June 2009
 - ✓ Resolution: Motion that the minutes of the previous meeting as presented be confirmed as a true and accurate account of the meeting.
 - ✓ Proposer: Jean Haack. Seconder: Elsie Meyer. Motion carried.
2. Secretary's Report
 - Correspondence - Faye gave verbal report. Promotional material and upcoming art exhibitions will be left in members folder
3. Treasurers Report - a print out from E-Record tabled. Not understood by members. Would like a Treasurers report as outlined at previous meetings. (See below - Treasurer's resignation)
4. New Membership Applications
 - Evelyn Hill
 - Bruce Wheeler
 - Peter Way
 - ✓ Resolution: Motion that the applications for membership be accepted. Each applicant has been proposed and seconded by an existing member (see applications).
 - ✓ Proposer: Betty Clarke. Seconder: Elsie Meyer. Motion carried.

Business Arising from Previous Minutes

5. **Art Festival 14th, 15th, 16th August**
 - Opening Night at CCAA.
 - ✓ Members support CCAA and will assist with goods and workers as able. Contact CCAA President Helen Hagen.
 - Other events and venues
 - ✓ James Cook Museum Event. After costs covered any funds raised will be split between museum & CSAS. Tickets at museum \$10.
6. **Art Festival Roster for Elizabeth Guzselly Gallery.** Roster to keep the gallery open not 'covered' as yet. Nicole will do a phone around.

7. Annual General Meeting 2009

- Saturday September 12th at 12:30pm at the gallery. Ad in local paper.
- Send a ***crisis letter to members*** as we'll have no nominations for management. Betty and Faye will not be re-nominating. Emphasize that no art knowledge is needed to hold a management position. Seek nominations!
- If no nominations received will consider a crisis advert in local paper ***'COOKTOWN SCHOOL OF ART SOCIETY IN CRISIS'*** outlining the problem and seeking interested members of the community to join and nominate for management positions of President, Secretary and Treasurer.
- An incorporated association can not operate without a management committee and under the Incorporated Associations Act an be dissolved. The assets are placed with the public trustee where they are held or passed to another organisation with a similar purpose. In Cooktown this would likely be CCAA.

8. RADF funded Art Workshop. Genesis Heat Set Oils with Ludij Peden.

- Workshop was a great success. Several participants have ordered the Genesis paints. Acquittal Report due - action Faye.

9. Elizabeth Guzely Gallery

- Shed / extension quote. Unable to proceed as not sufficient funds. Letter to thank builder for quote - action Faye.
- Steam Mop. Nil information - deferred.

10. Saturday Art Sessions

- 'Golden Brush Award' winner for July Heather Willcox Two Frogs pastel painting. Prize to be chosen. Theme for August '100 Strokes Challenge'. Do a painting in any style, medium or technique with only 100 brush strokes.

11. Kindergarden painting donation. Will contact us in October.

New Business

12. **Treasurer resignation letter** received and accepted. Sue Stacpoole has moved to Innot Hot Springs. Letter - action Faye.
 - Called for nominations for acting/Treasurer. Nil interested.
 - **NEED A TREASURER ASAP!**
 - This financial years account records and paperwork - invoices, receipts etc need to be checked. Currently expenditure and income accounts are on E-Record on our computer.
 - **Annual Financial Report with Audit** for 1/4/08 - 31/3/09 financial year has been completed by our accountant and is in the post. Hopefully will arrive this week.
 - Betty and Faye will pay any vital accounts. All else will be left in the treasurers file awaiting someone to take on the role.
 - Artists who have sold work or need reimbursement should ***be prepared for delays in payments*** until after the Art Festival and AGM. Hopefully we'll have a treasurer by then.
13. **CSAS not on tourist map** (by Chamber of Commerce and Shire Council.) Need to send letter and ask to be put on map at next print run. CCAA is on the map!
Action Faye
14. Meeting Closed at: 6:10pm
15. **Next General Meeting: Date Thursday 1st September 4:30pm @ gallery.**
16. **Confirm AGM: Date Saturday 12th September 2009 at 12:30pm at the gallery.**