

# Cooktown School of Art Society Inc

Elizabeth Guzselly Gallery 125 Charlotte Street PO Box 385 Cooktown QLD 4895 Ph/Fax:  
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## MINUTES

### Annual General Meeting Thursday 12th September 2009

At Elizabeth Guzselly Gallery. Quorum = 7

Meeting commenced 1:35pm

<b>CHAIR:</b>	President	Betty Clarke	
<b>NOTETAKER:</b>	Secretary	Faye Pini	
<b>MEMBERS:</b>	Heather Willcox	Janice Golden	Jean Haack
Wendy Snape	Nicole Jenkins	Rosalie Andre	Lea Ambrum
Rhonda Holland	Diana Burns	Elizabeth Johns	Kim Fowler

<b>GUESTS:</b>	David Webber	Cooktown Motor Bike Club
	Carol O'Neill	Applicant for membership
	Trisha Allen	Interested local

<b>APOLOGIES</b>	Elsie Meyer	Tegan Crawford	Gwen Pini
	Lou Derry	Margaret McCosh	Lea Ambrum
	Gisela Hansson	Elizabeth Johns	Sue Stacpoole

1. Minutes of previous AGM held on Thursday 9th August 2008
  - a) *Motion: that the minutes of the previous meeting as presented be confirmed as a true and accurate account of the meeting. Proposer: Wendy Snape. Seconder: Heather Willcox. Motion carried.*
2. Business Arising from Minutes
  - 2.1. Nil
3. President's Report
  - 3.1. Read by Betty and well received, applause by members.
    - a) *Motion that the report be accepted as read. Proposer: Diana Burns. Seconder: Heather Willcox*
    - b) *Show of hands. Accepted*
4. Secretary's Report
  - 4.1. Summary by Faye. Members have read report.
    - a) *Motion that the report be accepted as read. Proposer: Janice Golden. Seconder: Jean Haack*
    - b) *Show of hands. Accepted*
5. Treasurer's Report
  - 5.1. Summary by Faye. Members have read report
    - a) *Motion that the report be accepted as read. Proposer: Jean Haack. Seconder: Janice Golden*
    - b) *Show of hands. Accepted*
6. Financial Report and Audit from Accountant
  - 6.1. Summary by Faye and members read report. Any questions to clarify answered.
    - a) *Motion: Financial Report and Audit be accepted. Proposer: Heather Willcox. Seconder: Nicole Jenkins*
    - b) *Show of Hands. Accepted*
7. New Membership Applications
  - 7.1. Carole O'Neill
    - a) *Nominated: Faye Pini. Seconded: Diana Burns. Motion that the membership application be accepted*
    - b) *Show of hands: Accepted*
8. Chair steps down. Jean Haack assumes the chair.
  - 8.1. Nil written nominations received. Calls for nominations for President.
    - a) Betty nominates Diana Burns for President. Seconded Carole O'Neill
    - b) Diana Burns accepts the nomination with the proviso that as she has a full time job that takes priority
    - c) Show of hands. Elected to the position of President

9. President Diana Burns takes the chair. Thanks to the outgoing Management Committee of Betty Clarke and Faye Pini. General applause.
  - 9.1. Calls for Nominations for Secretary
    - a) Heather Willcox nominates Carole O'Neill for Secretary. Seconded Betty Clarke
    - b) Carole O'Neill accepts the nomination
    - c) Show of hands. Elected to the position of Secretary
  - 9.2. Calls for nominations for Treasurer
    - a) Betty Clarke nominates Rosalie Andre for Treasurer. Seconded Nicole Jenkins
    - b) Rosalie Andre accepts the nomination
    - c) Show of hands. Elected to the position of Treasurer
10. Newly Elected Management Committee  
**President: Diana Burns    Secretary: Carole O'Neill    Treasurer: Rosalie Andre**
11. Appointment of an Auditor for the 1st April 2009 - 31st March 2010 financial year
  - 11.1. *Nicole Jenkins proposed retaining Auditor/Accountant Tony Salinovich & Associates*
  - 11.2. *Seconded Rosalie Andre. Show of hands. Auditor appointed.*

## **New Business**

12. Expression of interest from Lewis A. Collins in acquiring the www.cooktownart.com.au, www.cooktownart.com and http://cooktownart.blogspot.com domain names.
  - 12.1. *Proposal put to members. Not interested. Rejected.*
13. Judge for Annual Exhibition June 2010.
  - 13.1. Betty Clarke. Do ASAP. Had difficulty finding a judge this year.
14. Fund raising.
  - 14.1. Carole. RADF grant applications are due by end September. Do we have a proposal? Discussion re chance to apply. Diana suggested mixed media artist Judy Pomroy. Wendy attended her workshop for Cairns Art Society Art Escape. Kim would like a portrait painting workshop. Elizabeth has offered Colour Theory workshop. Further work to be done. Action Carol.
15. Internet connection for gallery.
  - 15.1. Discussion and proposal that the gallery get internet access.
  - 15.2. Concern by Faye as to who will maintain the gallery computer - do backups of data, keep free of viruses etc. If our computer crashes we are without a word processor for all our administrative tasks.
  - 15.3. Carole O'Neill offered to be our computer maintenance officer. Nil other objections voiced. Research on plans for next meeting. Prices on internet connection and hard drives for backing up data. Action Diana / Carole
  - 15.4. If we have internet access in gallery we could use MYOB Account keeping software. Nicole happy to work with Rosalie setting up MYOB. If needed fund a member to do training.
16. Register of Cultural Organisation - ROCO - to get Deductible Gift Recipient - DGR - status.
  - 16.1. Faye has all the paperwork including three named persons of responsibility so now AGM has confirmed a new management we can apply. Do members still with to do so? The reason would be so as a DGR organisation we can apply more widely for funds to private foundations etc who only allow DGR organisations to apply. Discussed.
    - a) *Proposal that we apply to be registered as a Cultural Organisation with DGR status.*
    - b) *Proposer: Carole O'Neill. Seconder: Heather Willcox. Show of hands. Approved. Action Faye*
17. Public Indemnity Insurance.
  - 17.1. The insurance was not actioned and is due by this Monday, 14th September 2009. Faye has phoned and faxed the insurance broker and this is in hand. As long as we have paid premium by Monday we'll retain our insurance cover! Action Faye
18. Life Membership.
  - 18.1. Our only life member, Betsy Carpenter passed away this year. Betty proposed another member be considered as a life member. Members to consider. Ongoing.
19. Notice of items for next General Meeting.
  - a) Above added to agenda. Additional items let Secretary know.
  - 19.2. **Date of next monthly General Meeting:**
    - a) **First Tuesday of the month - 6th October at 5:15pm at the gallery**
20. There being no further business. Meeting closed at: 2:30pm